
William Humphreys
Art Gallery



an agency of the
Department of Arts and Culture

Tel: (053) 831 1724/5
Facsimile: (053) 8322221
E-mail: enquiries@whag.co.za
Website: www.whag.co.za

PO Box 885, Civic Centre, Kimberley 8300 South Africa
1 Cullinan Crescent, Civic Centre, Kimberley 8301 South Africa

VACANCY

The William Humphrey Art Gallery invites applications for the following position:

MUSEUM ATTENDANT (1x) (Permanent employment)

Equity Statement: Preference will be given to suitably qualified Applicants who are from previously disadvantage groups in line with the Employment Equity Act and in line with the equity and transformation targets of WHAG.

Total cost to company range:

R162 339 per annum, including benefits.

Requirements:

- Grade 12
- Valid Code 08 driver's licence
- Computer literacy in MS Office suite
- Commitment to working after hours
- Positive attitude

Key responsibilities:

- Safeguarding of museum assets and infrastructure
- Reconcile daily ticket sales
- Report on visitor statistics
- Duties related to customer care
- Preparation for events
- Assisting with exhibitions

Competencies required:

- Knowledge of safety and security
- Sound communication skills in English and Afrikaans
- Ability to provide a positive experience to visitors
- Neat and professional presentation
- Ability to lift heavy objects
- Ability to work under pressure
- Interpersonal skills to effectively interact with team members

Closing date for application is **September 17th 2019 at 10:00am**

Applications can be emailed to sam@whag.co.za or hand delivered to the Director at the William Humphreys Art Gallery, 1 Cullinan Crescent, Civic Centre, Kimberley