

**INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE WILLIAM HUMPHREY  
ART GALLERY

BID NUMBER: WQ012-2021

CLOSING DATE: 19/11/2021CLOSING TIME: 13:00

Short description of bid: William Humphrey Art Gallery – IT Support Services: 3 years

**The successful bidder will be required to fill in and sign a written Contract Form (SBD 7).**

BID DOCUMENTS MAY BE POSTED TO:

William Humphrey Art Gallery  
The Director  
P.O.Box 885  
KIMBERLEY  
8300

OR

ELECTRONIC PROPOSALS MAY BE EMAILED TO

[hesta@whag.co.za](mailto:hesta@whag.co.za)

DELIVERED TO

William Humphrey Art Gallery  
The Director  
1 Cullinan Crescent  
Civic Centre  
KIMBERLEY  
8301

ALL DOCUMENTS DELIVERED BY COURIER TO THE AFOREMENTIOND STREET ADDRESS  
SHOULD BE ADDRESSED TO:

Nelly Mkhize  
Director

**Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.**

The bids may be delivered on weekdays from 08:00 to 16:30.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

**THE FOLLOWING PARTICULARS MUST BE FURNISHED  
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER .....

POSTAL ADDRESS .....

STREET ADDRESS .....

TELEPHONE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER .....

FACSIMILE NUMBER CODE .....NUMBER.....

E-MAIL ADDRESS .....

VAT REGISTRATION NUMBER.....

CENTRAL SUPPLIER DATABASE REGISTRATION NUMBER.....

**Bidders must register or be registered on the central supplier database (CSD).**

**Bidders must ensure compliance with their tax obligations. Confirmation of compliance with tax obligations will be obtained from the CSD during the bid evaluation and adjudication process.**

**In bids where consortia/joint ventures/sub-contractors are involved each party must submit separate CSD registration numbers.**

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? YES or NO

HAS A B-BBEE STATUS LEVEL SWORN AFFIDAVIT BEEN SUBMITTED? YES or NO

IN THE CASE OF VERIFICATION CERTIFICATE BEING SUBMITTED, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)   
A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); OR   
A REGISTERED AUDITOR   
[TICK APPLICABLE BOX]

**A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? YES or NO [IF YES ENCLOSE PROOF]

SIGNATURE OF BIDDER.....

DATE.....

CAPACITY UNDER WHICH THIS BID IS SIGNED.....

TOTAL BID PRICE.....

TOTAL NUMBER OF ITEMS OFFERED.....

**FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

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**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:**

**Contact Person:** Martha Ramafalo (CFO)  
**Tel:** 053 831 1724  
**E-mail address:** cfo@whag.co.za

**ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:**

**Contact Person:** Hesta Maree  
**Tel:** 053 831 1724  
**E-mail address:** hesta@whag.co.za